

MCS USE ONLY

Hold: _____
Update: _____
Confirm: _____

Gameday Tailgate Request Form

Meeting & Conference Services | 179 Student Union
ph: 405.744.5232 | email: meetings@okstate.edu
web: meetings.okstate.edu



For the purposes of tailgate reservations, University entities are defined as: *Recognized Student Organizations, Academic Departments, and Staff Departments*. These entities have the opportunity to reserve space in a guaranteed location on a game-by-game and/or recurring basis at no charge. 25'x25' plats have been designated at the Old Central Lawn and International Mall Lawn and will be allocated on a first-come, first-served basis.

For more information, visit tailgate.okstate.edu to download the 2021 Football Gameday and Tailgate Guidelines. ***This request is on hold until you receive an email confirmation.***

SETUP TIMES: Though your space will be reserved, no tailgates may be staged or set up on campus prior to 6:00 p.m. the Thursday before each Saturday game. Set up for a weekday game may commence after 6:00 p.m. on the day prior to gameday. All tailgating equipment should be removed from campus by 10:00 P.M. or two hours following the conclusion of the game. Tailgating items staged or placed prior to 5:00 p.m. on those days will be removed by the University and may be claimed by calling (405) 744-2844. Items not claimed may be disposed of by the University at its discretion.

Organization Name: _____

2024 Football Game Date(s):

_____ Aug 31st (South Dakota St.) _____ Sept. 21st (Utah) _____ Nov. 2nd (Arizona St.)
_____ Sept. 7th (Arkansas) _____ Oct. 5th (West Virgia) _____ Nov. 23rd (Texas Tech)

Location(s) Preference:

**Please refer to the tailgate location maps for your preferred spot. Requests are based on availability.*

_____ International Mall Lawn _____ Old Central Lawn

Organization Contact Information:

Coordinator: _____ E-mail: _____ Phone: _____
2nd Contact: _____ E-mail: _____ Phone: _____

I understand and agree to the stated terms outlined in the Oklahoma State University Event Policies and Procedures. By signing below, I agree to be present or available throughout the tailgate as the sponsoring organization's representative. All requests are contingent upon availability and approval.

Signature of Coordinator: _____ **Date:** _____

For Internal Use Only

Facility Approval: _____ Date: _____
Security Approval (if required): _____ Date: _____