



PROCEDURES GOVERNING CAMPING AND OVERNIGHT OCCUPATION OF PUBLIC SPACE

This policy governing camping and overnight occupation of public space on the Stillwater campus of Oklahoma State University (OSU) has been developed as an extension of the Oklahoma State University Policy and Procedures Letter #1-0107, entitled Availability of University Facilities.

PROCEDURE

CAMPUS:

This procedure applies to all campuses within the Oklahoma State University system.

Definitions:

Camping: Defined as the use of any part of the campus for living accommodation purposes, such as establishment of temporary or permanent living quarters, sleeping outdoors between 10:00 p.m. and 8:00 a.m., making preparations for overnight sleeping (including the laying down of bedding for the purpose of sleeping), storing personal belongings, using any tent or similar structure for sleeping, sleeping in, on or under parked vehicles, or setting up temporary or permanent sleeping areas outdoors or in structures not designated for human occupancy. Camping does not include the use of University Property that has been wholly or partially designated as sleeping areas.

University Property: Includes all university campuses, grounds, facilities, and property owned, operated, or controlled by the university.

PROCEDURE:

Except as set forth herein, camping on University Property is prohibited. Camping may be permitted:

- As part of tailgating activities that are undertaken in conjunction with a University sporting event;
- In designated areas at Lake Carl Blackwell;
- By students, faculty or staff in connection with University events which require overnight occupancy at the site of the activity, if approved in advance as set forth in the Pre-Approval Process described herein; and
- By the use of temporary hammocks or other sleeping or lounging devices used while engaging in recreation or studying activities outdoors between sunrise and sundown.

Pre-Approval Process: Any individual or group seeking to engage in camping activities on University Property must submit a formal request for pre-approval. Requests must include:

- An approved request form from Meeting and Conference Services in 179 Student Union.
- A full description of the activity and purpose.
- Name of the sponsoring university organization or department.
- Name and contact information of the individuals planning the event.
- Specific information regarding the location of the request.
- Plans for participant safety, including security, lighting, medical emergencies, and severe weather response.
- Plans for restroom facilities and garbage collection.
- Plans for setup and cleanup, including a timeline.

Approval Procedures: Requests for camping on campus must follow event planning protocols and be approved by the Meeting and Conference Services office located in 179 Student Union. Approval may be withheld if the activity disrupts normal operations, infringes upon the rights of others, disrupts scheduled or normal activities within any campus building or area, or interferes with freedom of movement, either pedestrian or vehicular, on campus.

- **External Organizations:** Camping is not permitted.
- **Student Organizations:** Contact Meeting and Conference Services in 179 Student Union, at meetings@okstate.edu, or at 405-744-5232
- **Internal Faculty/Staff Departments:** Contact Meeting and Conference Services in 179 Student Union, at meetings@okstate.edu, or at 405-744-5232

Enforcement: Students and employees violating this policy may face disciplinary action. Visitors may be asked to leave campus. Repeat violations by an individual may result in a ban from campus.